



In Attendance: Josh Savage - JSA (Chair), Christopher Barfoot - CBA (Secretary), Bradley Morrison - BMO (Media), Richard Wilkes - RWI (Treasurer), Jon Williams - JWI (Race Sec) & Tom Garlick - TGA (Welfare and Inclusion Officer)

	Minutes	Actions
1.	<p>Leaders & Coaching</p> <p>JSA updated the committee on the run leaders. Most have finished their training now, just waiting on David Shipman and Ross Newman's licenses to come through. Emma Swift has recently moved to London and will no longer be a Run Leader at the Swifts. Ian Bush has returned and will continue as a Run Leader</p> <p>Alice and Mark Blakeman will train as coaches but are struggling to find available training courses.</p>	JSA
2.	<p>Promotional</p> <p>BMO updated the committee that the website has finally been finished but is awaiting chair approval. Feedback is welcomed over the next couple of weeks prior to everything being uploaded and signed off.</p> <p>JSA asked about a comms strategy going forward so all posts and announcements are coordinated and committee are checking prior to sending anything out to the club. No posting after 8.00pm and before 10.00am on social channels.</p> <p>Newsletter to go out to the club about Christmas social and committee to send points for newsletter by EOW 21st November.</p> <p>New kit has been dispatched and JSA to bring it to the Fox for Thursday social run. Extra stock was ordered for those who didn't pre-order which will be available on a first-come-first-serve basis.</p>	JSA & BMO CBA & BMO JSA
3.	<p>Events</p> <p>Swiftmas has been organised, and JWI has liaised with Andy at the Fox – Committee to discuss the format of the night. The raffle and potentially a quick fun activity.</p> <p>Longhorns also have their Christmas party that evening so there will be a large amount of people at the Fox. JSA to speak to Andy about the logistics.</p> <p>Swiftember – JSA to sort the discount rewards on kit</p> <p>Upcoming events: Sneyd Christmas Pudding Run and 9 Locks Run</p>	ALL JSA JSA
4.	<p>TSC</p> <p>Club place for the London Marathon needs to be registered by 16th December and the club ballot place will be drawn at Swiftmas. The ballot entry criteria are: The runner must be affiliated with the Birmingham Swifts, someone who hasn't had a club place before, ran a</p>	CBA



	<p>minimum of six times within the last six months and must run in the Birmingham Swifts Kit on the day. – JSA to create a form for everyone to apply.</p>	JSA
5.	<p>Governance & Structure</p> <p>England Athletics (EA) Affiliated Membership Update – currently £20 per member increasing to £23 in April 2026. Club affiliation fee also increasing from £205 to £210.</p> <p>JSA and RWI to review finances and grants/funding, and consider member affiliation costs for 2026/27.</p> <p>Conversations were had about whether the Birmingham Swifts stay as an EA affiliated club, especially with their stance on trans athletes; it was agreed that this is a decision for the membership and not the committee, potentially putting it to a vote as a club.</p> <p>JSA spoke to all Run Leaders about risk assessments and JSA to complete those with them. This is to be completed by January 2026. Psychological risk assessment was raised by TGA specifically running through busy areas of the city centre and whether runners feel comfortable; maybe there are alternatives to add to certain routes. JSA stated that this will be considered.</p>	<p>JSA & RWI</p> <p>JSA</p>
6.	<p>Wellbeing</p> <p>JWI spoke about how the survey results mentioned a ‘drinking culture’ so a social section should be added to the Race Secretary role to incorporate more social events such as hikes etc. so that there are events that happen away from pubs. JSA suggested a potential motion at the AGM for a social secretary, as raised previously, as this is not in the remit of race secretary and not everyone would want to do this as JWI has. This is to be discussed at the next committee meeting.</p> <p>Swifts Survey – TGA presented the 46 responses and asked how we can address them to make runners feel safer and included at the club and on runs. It was discussed that we potentially need more technical improvement and coaching support for runs which may need funding, although two new coaches have been funded.</p> <p>An opportunity for run ambassadors for social inclusion prior/post runs and checking in with any new members.</p> <p>JWI asked how the responses would be shared with the club and actions progressed. TGA explained he will work with JSA on how to share this feedback and what has been highlighted; then we will work on a Comms strategy to explain to the club what actions have been put in place.</p> <p>TGA to reach out to the people who added their details to discuss points further and whether they would be interested in being an inclusion ambassador for the club.</p> <p>A discussion then took place about the Code of Conduct and annual registrations. TGA asked how we are completing them. JSA stated that members agree to the code of conduct when they register with the club, and affiliated members additionally agree this on their EA membership portal.</p>	<p>TGA & JSA</p> <p>JSA</p>

